

Shirebrook

Town Council

Minutes of the **Annual Precept** meeting of **Shirebrook Town Council**
held at **7:00pm** on **Wednesday** the **24th** of **January 2024**
at **Shirebrook Town Hall, 209 Station Road, Shirebrook, NG20 8AF.**

PRESENT

Cllr. P Chapman	Cllr. P Harford
Cllr. T Chapman	Cllr. C Kane - CHAIRMAN
Cllr. S Cheeseman	Cllr. J Lewis
Cllr. C Dale	Cllr. D Smith
Cllr. S Fritchley	Cllr. M Stockdale
Cllr. F Gobey	

Mrs J Jeffery - TOWN CLERK & RFO

IN ATTENDANCE: Members of the public (2)
Miss S Stevenson – MINUTE CLERK

2024/001 TO RECEIVE APOLOGIES FOR ABSENCE AND NOTE THE REASONS FOR THOSE ABSENCES.

Apologies and reasons for absence had been received or were tendered on behalf of;

Cllr. V Kirby
Cllr. B Murray-Carr
Cllr. N Smith

RESOLVED: That the apologies be received and that the reasons for absence be noted.

2024/002 TO RECEIVE DECLARATIONS OF INTERESTS.

No declarations of interest were tendered to the meeting although it should be noted that there is a blanket exemption for council tax matters for those Elected Members who also sit on Bolsover District Council.

2024/003 TO APPROVE THE MINUTES OF THE MEETING OF THE TOWN COUNCIL HAVING BEEN HELD ON THE 13TH OF DECEMBER 2023.

RESOLVED: That the minutes be approved as true record of the meeting.

2024/004 TO APPROVE THE MINUTES OF THE MEETING OF THE FINANCE & GROWTH COMMITTEE OF THE TOWN COUNCIL HAVING BEEN HELD ON THE 10TH OF JANUARY 2024.

RESOLVED: That the minutes be approved as true record of the meeting.

2024/005 TO REVIEW THE TOWN CLERK'S REPORT DETAILING THE CURRENT FINANCIAL YEAR'S BUDGET INFORMATION AND SET THE PRECEPT DEMAND FOR 2024/2025.

The Clerk presented the financial reports to the Committee for review. These included all actual income and expenditure for the period 1st April 2023 – 31st December 2023 as well as the forecast figures for the final quarter.

The Clerk reported on cost increases expected across most utilities and fuel, and other potential increases that must be catered for within the budget. Various adjustments to the budgets were discussed to allow for increases due to cost rises.

The Clerk informed Committee Members about a recently notified issue with the current website provider which could also incur costs that she was in the process of investigating.

The Finance Committee Chairman, Cllr. Fritchley updated the meeting on various actions taken and other matters that had arisen from the Finance Committee meeting.

Discussion ensued relating to the Leisure Centre Development project and various Members provided updates. It was clarified again that whilst the phase list had been approved the Council was not against the potential swimming pool element being investigated and any funding streams being identified.

The following recommendations were included in the report;

1. That the Town Clerk and Chairman of the Finance Committee be authorised to work on establishing a structured, long term Capital Program and portfolio of development opportunities.
2. That the Council wide minimum wage, and maintenance of differentials, be continued with no further salary increases in the 2024-25 year unless NJC minimums exceed the ones in place.
3. That the budget assumptions are accepted, and any non-material amendments be delegated to the Town Clerk.
4. That the above be considered alongside this report to show an increase in the precept demand.
5. That a precept of £847,000 be set.

RESOLVED: To accept the Town Clerk's financial reports, approve recommendations 1-5 above and notify a precept demand of £847,000 to Bolsover District Council.

2024/006 CONFIDENTIAL ITEMS/S – EXCLUSION OF THE PRESS & PUBLIC

Exclusion of public

Due to the confidential nature of the business to be transacted it is advisable, in the public interest, that the public and press be instructed to withdraw from the meeting.

RESOLVED: That in view of the confidential nature of the items to be discussed, Members passed the formal resolution to exclude the press and public from the meeting, pursuant to the Public Bodies (Admissions to Meetings) Act 1960 & the Local Government (Access to Information) Act, Part 1, paragraphs 11, (due to sensitive nature of the issues being discussed).

ELECTED MEMBERS WERE REMINDED THAT ALL PHONES SHOULD BE SWITCHED OFF AND NO RECORDING WAS ALLOWED DURING THE CONFIDENTIAL SECTION OF THE MEETING.

2024/007 CONFIDENTIAL MATTER RELATING TO A MEMBER OF THE PUBLIC.

Legal advice had been taken in relation to a member of the public who had been causing distress to both staff and Elected Members with their comments and behaviour.

The Clerk had written to the member of the public notifying him that he had been identified as vexatious in line with Council policy and further that he would not be permitted to attend this meeting as advised in the legal advice received.

RESOLVED: That the member of public be prevented from attending all council meetings covered by the period that encompasses the next three Ordinary Council Meetings.

2024/008 TO AGREE THE DATE FOR THE NEXT MEETING.

The date for the next Annual Precept meeting of the Town Council would be set at the annual meeting which was scheduled to be held on the 15th of May 2024.

THE MEETING CONCLUDED AT 20:09 HRS.

SIGNED: _____ CHAIRMAN OF THE COMMITTEE

DATE: _____