

Shirebrook

Town Council

Minutes of a meeting of the **Operations Committee** of **Shirebrook Town Council**
held at **7:00pm** on **Wednesday** the **13th** of **March 2024**
at **Shirebrook Town Hall, 209 Station Road, Shirebrook, NG20 8AF.**

PRESENT Cllr. S Cheeseman Cllr. B Murray-Carr – COMMITTEE CHAIRMAN
Cllr. F Gobey Cllr. D Smith
Cllr. J Lewis

Mrs J Jeffery - TOWN CLERK & RFO

IN ATTENDANCE: Member/s of Public (2)
Miss S Stevenson – MINUTE CLERK

O/24/001 TO RECEIVE APOLOGIES FOR ABSENCE AND TO APPROVE THE REASONS FOR THOSE ABSENCES.

Apologies had been received or were tendered on behalf of;

Cllr. P Harford
Cllr. C Kane
Cllr. J Wilson

RESOLVED: That the apologies be received and that the reasons for absence be noted.

O/24/002 TO RECEIVE DECLARATIONS OF INTEREST.

No declarations of interests were declared to the meeting.

O/24/003 TO APPROVE THE MINUTES OF THE OPERATIONS COMMITTEE OF THE TOWN COUNCIL HAVING BEEN HELD ON THE 15TH OF NOVEMBER 2023.

RESOLVED: That the minutes be accepted as a true record of the meeting.

At this point in the meeting extensive discussion ensued relating to Thickly Bank and the issues being faced by local residents. Two Members of the Public were present and were invited to participate in the discussion as residents of the relevant area.

The Town Clerk explained that a recent update had been provided to Councillors under the confidential section of a meeting. She was unable to share the contents of that update without first seeking permission from the person involved. The Town Clerk arranged to seek the permission and provide an update to the resident.

RESOLVED: That the matter be referred to the next available Council meeting for further discussion.

O/24/004 REVIEW AND DECIDE ACTION ON MATTERS RAISED BY THE COMMITTEE CHAIRMAN.

The Chairman raised the following matters for discussion;

a) The general state of Shirebrook in relation to litter, rubbish and fly tipping.

RESOLVED: That the matter be referred to the next available Council meeting for a potential community litter pick.

b) Japanese Knotweed in the Model Village area.

RESOLVED: That the matter be referred to the next available Council meeting for discussion on potential action.

c) Large fly tip on privately leased land.

RESOLVED: That the matter be referred to the next available Council meeting for discussion on potential action.

d) Potholes in Shirebrook generally.

RESOLVED: That the matter be referred to the next available Council meeting for discussion on potential action.

e) CCTV provision.

The Clerk confirmed again that the CCTV was in operation and that Police Officers had reviewed and taken footage of a number of incidents in recent months.

The Chairman raised again the potential for having screens in the Police Station.

RESOLVED: That the matter be referred to the next available Council meeting for discussion on potential action.

f) Cemetery.

The Chairman asked that it be noted that the Cemetery is looking very well maintained and the Sexton is doing a good job.

RESOLVED: That the praise be passed to the Sexton.

g) Staffing.

The Chairman raised potential issues that could be faced when the Sexton chooses to retire.

RESOLVED: That the situation be monitored, and action taken as necessary.

O/24/005 **TO CONSIDER RESPONSES AS NECESSARY TO LISTED CORRESPONDENCE;**

a. JAN HAGARA – ALLOTMENT REQUEST – SHED.

RESOLVED: That the request be approved.

**b. MR JOHN PARKER – ALLOTMENT REQUEST - SHED.
POLYTUNNEL.**

RESOLVED: That both requests be approved.

c. MRS JULIE WARDLEY – CEMETERY ISSUE.

Mrs Wardley had written in to complain that a vehicle had driven over a burial plot and had left behind tread marks. This had caused much distress to the relatives visiting the site. Whilst the family appreciated that works would have to be undertaken from time to time by vehicles, they asked if perhaps changes could be made so that such distress could be avoided as much as possible.

Discussion took place amongst Members of the Committee who all agreed, that whilst this is a working Cemetery in which such movements cannot be avoided and that this is an exceptionally rare occurrence, most likely due to the continual wetness of the ground, that in all circumstances, we should be expecting workers to be respectful and to remove as much evidence of any disruption to plots as is possible. It was agreed we should be avoiding, as much as possible, any sort of distress to visitors of the Cemetery.

RESOLVED: That Mrs Wardley be written to with an apology, explaining that the Cemetery was a working Cemetery but that all contractors would be requested to conduct works in a more respectful manner in future to mitigate any upset for visiting families.

O/24/006 TO APPROVE THE DATE OF THE NEXT MEETING OF THE OPERATIONS COMMITTEE.

The date for the next meeting of the Operations Committee would be set at the Annual Meeting, which is scheduled to be held on the 15th of May 2024, in accordance with the approved meeting schedule.

THE MEETING CONCLUDED AT 20:18HRS

SIGNED: _____ COMMITTEE CHAIRMAN

DATE: _____