

Shirebrook

Town Council

Minutes of the **Full Council** meeting of **Shirebrook Town Council**
held at **7:00pm** on **Wednesday** the **14th** of **August 2024**
at **Shirebrook Village Hall, Park Road, Shirebrook, NG20 8JP.**

PRESENT

Cllr. P Chapman
Cllr. T Chapman
Cllr. S Cheeseman
Cllr. C Dale
Cllr. F Gobey
Cllr. P Harford
Cllr. C Kane - CHAIRMAN

Cllr. V Kirby
Cllr. J Lewis
Cllr. B Murray-Carr
Cllr. D Smith
Cllr. N Smith
Cllr. M Stockdale
Cllr. J Wilson

Mrs J Jeffery - TOWN CLERK & RFO

IN ATTENDANCE:

Members of the public (17)
Miss S Stevenson – MINUTE CLERK

2024/102 TO RECEIVE APOLOGIES AND REASONS FOR ABSENCE.

Apologies had been received or were tendered on behalf of;

Cllr. S Brooks
Cllr. S Fritchley

RESOLVED: That the apologies and reasons for absence be approved.

2024/103 TO RECEIVE DECLARATIONS OF INTERESTS.

2024/112 – TO CONSIDER PLANNING APPLICATIONS AND REVIEW PLANNING DECISIONS.

Cllr. C Kane
Cllr. J Wilson

Councillors withdrew from the meeting at the appropriate points and returned after the relative conversations had concluded.

Where appropriate Councillors remained in the meeting but took no part in the relevant discussions.

2024/104 TO DISCUSS ANY POLICE MATTERS AND DECIDE ANY ISSUES FOR REPORT.

The crime statistics had been supplied with the agenda and are available at <https://www.police.uk/pu/your-area/derbyshire-constabulary/shirebrook/>

There were no police in attendance for discussion.

2024/105 TO PERMIT PUBLIC PARTICIPATION PERIOD.

A period of up to ten minutes to receive questions from members of the public on matters pertaining to the agenda in line with the Town Council's Standing Orders. Other matters not on the agenda should be submitted in writing and will be responded to directly or reviewed at a future meeting as appropriate.

Member of public 1:

1. What was the total capacity of market stalls before the redevelopment and what will it be after the development?

Cllr. Kane responded saying he didn't think he had been measured in the past but after renovation it will be 54 plus.

2. What is the most amount of traders in any one day that had a stall on Shirebrook Market in the last Year?

Cllr. Kane advised on the most attended day, 36 stall holders stood, he added, so there is still space for capacity.

3. Does the council restrict the number of traders selling the same kind of produce like fruit and veg, pet stalls etc?

Cllr. Kane answered that we do not restrict anyone from standing, as long as their paperwork is in place, they can stand.

4. How much does it cost for a stall on the Market on a Friday or Saturday and how does this compare to other markets in the area like Bolsover & Mansfield?

Cllr. Kane advised we charge £10 for a pitch and £12 for a stall and added we are the cheapest in the area by far, adding that Mansfield charge £17.

Some discussion took place concerning the management of the market stalls and Cllr. Kane suggested it might be worthwhile returning to this after we have experienced the new market layout.

Member of public 2:

1. Raised that a market trader had complained that car boot type stalls were being allowed to stand on all market days at a detriment to traders who are selling brand new goods.

Cllr. Kane advised he would look into this.

Member of public 3:

1. Asked if Artisan Markets like the ones in Bolsover could be encouraged to stand? This provoked some discussions of interested parties.

Cllr. Kane advised that this was something we would definitely be interested in. Cllr. Harford added that as long as we didn't organise it on the same day as the Bolsover Town market, it shouldn't be a problem. Cllr. N Smith kindly offered to investigate how we go about organising such an event.

Cllr. Kane advised that the 10 minutes for public participation was now far exceeded. He added that he had been made aware of a Facebook post where people were saying that the Town Council were conducting a secret meeting. Cllr. Kane wanted to vehemently reassure members of the public that this was most certainly a normally organised and advertised meeting of the Full Council, held at the Village Hall, at the wishes of the public who had attended on 31st July.

He further reassured members of the public that the Town Council really do want to work with the Community. He went on to advise that it would assist in providing responses at meetings if the concerns/questions were provided to the office at least a week beforehand. It would also be useful to know an estimate of numbers planning to attend if possible. It is important we can determine numbers attending so we can decide whether the Village Hall is needed or if the meeting can go ahead in the Town Hall Meeting Room. If indeed, the Village Hall is required but is not available, the meeting will be rescheduled to another date.

2024/106 TO APPROVE THE MINUTES OF THE MEETING OF THE TOWN COUNCIL HAVING BEEN HELD ON THE 12TH OF JUNE 2024.

RESOLVED: That the minutes be approved as true record of the meeting.

2024/107 TO APPROVE THE MINUTES OF THE MEETING OF THE TOWN COUNCIL HAVING BEEN HELD ON THE 24TH OF JUNE 2024.

RESOLVED: That the minutes be approved as true record of the meeting.

2024/108 TO APPROVE THE MINUTES OF THE MEETING OF THE TOWN COUNCIL HAVING BEEN HELD ON THE 1ST OF JULY 2024.

RESOLVED: That the minutes be approved as true record of the meeting.

2024/109 TO APPROVE THE MINUTES OF THE MEETING OF THE TOWN COUNCIL HAVING BEEN HELD ON THE 31ST OF JULY 2024.

RESOLVED: That the minutes be approved as true record of the meeting.

At this point in the meeting Cllr. Murray-Carr asked for updates on two items not on the agenda which was Japanese knotweed in the Model Village area and the fly tipping issue on Sookholme Lane, that he had previously raised.

Cllr. Kane informed the meeting that there had been some movement regarding the fly tipping as he had noticed security guards on site and this was now an ongoing case for BDC. He added that it had already been determined that STC could do nothing about the issue of Japanese knotweed.

Cllr. Murray-Carr asked if he could receive an update from BDC and Cllr. Kane confirmed he would get some information as soon as possible.

Cllr. Cheeseman enquired why some of the paperwork for the meeting had only been received that day. The Town Clerk confirmed that it was a legal requirement to provide the agenda by the previous Friday, but that supporting paperwork can be provided at the meeting. Cllr. Kane assured Elected Members that it was always the aim to issue the supporting documentation along with the agenda and every effort would be made to ensure this in the future.

Discussion took place about the funding of the Market Project as certain members remained confused as to where the money had been raised from and where it could be spent. Cllr. Kane reiterated what Mr McKinney had so carefully explained at the meeting held on 31st July 2024.

2024/110 TO REVIEW THE MINUTES OF COMMITTEE MEETINGS AND NOTE THE DECISIONS THERETO;**a. LEISURE COMMITTEE MEETING HELD ON THE 26TH OF JUNE 2024.**

Cllr. Harford updated members that he had arranged to meet with a representative from the Football Association regarding a potential 3G pitch, the quote for the upgrade of the skate park would soon be with us and he had arranged to meet with Wayne Carter from BDC regarding the leisure centre development project.

RESOLVED: That the minutes be approved, and the decisions be noted.

b. OPERATIONS COMMITTEE MEETING HELD ON THE 10TH OF JULY 2024.

RESOLVED: That the minutes be approved, and the decisions be noted.

2024/111 TO REVIEW AND APPROVE FINANCIAL INFORMATION

- a. TO REVIEW CASH BOOK ENTRIES SINCE PREVIOUS MEETING AND ADDRESS ANY QUERIES PRIOR TO AUTHORISING – 1ST OF MAY 2024 TO 30TH OF JUNE 2024.**

The Clerk responded to any general queries raised.

RESOLVED: That the reviewed information be authorised.

- b. TO REVIEW AND AUTHORISE BANK RECONCILIATION/S FOR CASH BOOK PERIOD.**

RESOLVED: That the reviewed bank reconciliation, showing a balance of £455,432.02 on the 30th of June 2024, be authorised.

- c. TO CONSIDER AND DECIDE APPLICATIONS FOR FINANCIAL ASSISTANCE.**

No applications for financial assistance had been received.

2024/112 TO CONSIDER PLANNING APPLICATIONS AND REVIEW PLANNING DECISIONS.

CLLR KANE DECLARED AN INTEREST FOR THIS AGENDA ITEM AND LEFT THE MEETING.

Cllr. P Harford temporarily took the chair.

It should be noted that whilst the Town Council are invited to comment on applications, they have no power over which applications are approved or refused.

It should also be noted that due to timescales between meetings, applications may appear in both the application and decision lists. Comments can still be notified to the District Council in these cases.

<u>APPLICATIONS</u>	<u>NOTES/COMMENTS</u>
Application No: 23/00644/FUL Proposal: Conversion of public house to general convenience store with additional storage and conversion of 1st and 2nd floors to provide 2 self contained flats and 10 bedroom HMO Location: The New Victoria Inn Acreage Lane Shirebrook Mansfield Applicant: Mrs R Padma OS Map Ref: 452472 366948	<p><i>Elected Members vehemently and unanimously objected to this application</i></p>
Application No: 24/00221/OUT Proposal: Outline application (with access and site layout to be agreed) for a maximum of five dwellings Location: Glen House Main Street Shirebrook Mansfield Applicant: MR PAUL IMRI Decision Level: Delegated	<p><i>Elected Members requested further information</i></p>

<p>Application No: 24/00233/FUL Decision Level: Delegated Proposal: Erection of a steel framed out building to the east of current property, clad in a colour/material. Location: Unit 7 Portland Drive Shirebrook Mansfield Applicant: Mr Luke Pella</p>	<p><i>No objections to this application were raised by Elected Members</i></p>
<p>Application No: 24/00248/FUL Decision Level: Delegated Proposal: External insulation to all elevations Location: 31 Hill Crest Shirebrook Mansfield NG20 8DP Applicant: Miss A B Chruslicka</p>	<p><i>No objections to this application were raised by Elected Members</i></p>
<p>Application No: 24/00296/FUL Decision Level: Delegated Proposal: Demolition of Existing Conservatory, and Replacement with New Orangery Location: 16 Orchid Way Shirebrook Mansfield NG20 8ES Applicant: Mr Henry Okorie</p>	<p><i>No objections to this application were raised by Elected Members</i></p>
<p>Application No: 24/00326/LDOCC Decision Level: Delegated Proposal: Alterations to shop front to include raising front shop window, new doors and new shutter (20/00313/OTHER) Location: 8 Main Street Shirebrook Mansfield NG20 8AW Applicant: Mahdi Hamim</p>	<p><i>No objections to this application were raised by Elected Members</i></p>
<p>Application No: 24/00336/FUL Decision Level: Delegated Proposal: Single storey side extension Location: 32 Recreation Drive Shirebrook Mansfield NG20 8BX Applicant: Mr & Mrs Clifford</p>	<p><i>No objections to this application were raised by Elected Members</i></p>
<p>Application No: 24/00356/FUL Decision Level: Delegated Proposal: Erection of a new pavilion building to provide a flexible community space that can be used for a variety of uses, including co-working, community events, cafe, and tourist information centre. The building will also provide increased provision of public WCs, market stall storage, market supervisor office, and a wifi hub. The community hub will be run / managed by Shirebrook Town Council Location: Shirebrook Market Place Shirebrook Applicant: Shirebrook Town Council</p>	<p><i>No objections to this application were raised by Elected Members</i></p>
<p>Application No: 24/00363/VAR Decision Level: Delegated Proposal: Variation of condition 2 of planning permission 22/00574/FUL - amendments to revised plans Location: Land To The Rear Of Hollycroft Long Lane Shirebrook Applicant: Mr Raymond Hall</p>	<p><i>Elected Members requested further information</i></p>

<u>DECISIONS</u>	<u>ACTION TAKEN</u>
<p>Application No: 23/00640/VAR Proposal: Application to vary condition 2 (approved plans) of application 22/00323/FUL to make amendments to the scheme - amendments inc. changes to roof lights and doors (inc. omitting some openings); increased floor areas to accommodate toilets, new openings and lights; increased hall and plant room floor area; and revisions to landscaping and drainage scheme Location: Shirebrook Cemetery Common Lane Shirebrook Applicant: Mrs Natalie Etches</p>	<i>Granted Conditionally</i>
<p>Application No: 24/00053/FUL Proposal: Erection of 4 bed, detached dwelling with garage Location: Sunnyside Long Lane Shirebrook Mansfield Applicant: Mr And Mrs Dodsworth</p>	<i>Granted Conditionally</i>
<p>Application No: 24/00208/FUL Proposal: First floor rear extension to create living accommodation and change of use of first and second floor from storage to residential Location: 100 Market Street Shirebrook Mansfield NG20 8AD Applicant: Mr Robert Ashmore</p>	<i>Granted Unconditionally</i>
<p>Application No: 24/00226/LDOCC Proposal: Alterations to shop front to include raising front shop window, new doors and new shutter (20/00313/OTHER) Location: 16 King Edward Street Shirebrook Mansfield NG20 8AU Applicant: Nicola Crew</p>	<i>Granted Unconditionally</i>
<p>Application No: 24/00233/FUL Proposal: Erection of a steel framed out building to the east of current property, clad in a colour/material. Location: Unit 7 Portland Drive Shirebrook Mansfield Applicant: Mr Luke Pella</p>	<i>Granted Conditionally</i>
<p>Application No: 24/00296/FUL Proposal: Demolition of Existing Conservatory, and Replacement with New Orangery Location: 16 Orchid Way Shirebrook Mansfield NG20 8ES Applicant: Mr Henry Okorie</p>	<i>Granted Unconditionally</i>
<p>Application No: 24/00248/FUL Proposal: External insulation to all elevations Location: 31 Hill Crest Shirebrook Mansfield NG20 8DP Applicant: Miss A B Chruslicka</p>	<i>Granted Conditionally</i>

Applications/decisions and all their supporting documentation can be viewed at <https://publicaccess.bolsover.gov.uk/online-applications/>

CLLR KANE RE-JOINED THE MEETING AND TOOK THE CHAIR.

2024/113 TO RECEIVE CHAIRMAN’S COMMUNICATIONS.
a. UPDATES FROM PREVIOUS MEETING/S.

Cllr. Kane updated members that further to the local police officers request that the Town Council purchase a tablet to allow them access to our CCTV system quotations had been obtained. He reminded members that the Chief Inspector had been opposed to having a CCTV monitor at the police station.

RESOLVED: That an appropriate tablet be purchased at costs in the region of £300.

i. CLLR. MURRAY-CARR – UPDATE ON MAINTENANCE AND PAINTING OF CEMETERY FENCING AND GATEWAYS.

Cllr. Murray-Carr updated Members on his actions to date in relation to the maintenance of the cemetery fence and gates. Some discussion took place as to whether we should seek assistance from agencies such as the Lighthouse Foundation and after some discussion it was decided, for health and safety reasons, that quotes from external companies should be sought.

RESOLVED: That quotations be sought for the required works from professional contractors.

2024/114 CONFIDENTIAL ITEMS/S – EXCLUSION OF THE PRESS & PUBLIC
Exclusion of public

Due to the confidential nature of the business to be transacted it is advisable, in the public interest, that the public and press be instructed to withdraw from the meeting.

RESOLVED: That in view of the confidential nature of the items to be discussed, Members passed the formal resolution to exclude the press and public from the meeting, pursuant to the Public Bodies (Admissions to Meetings) Act 1960 & the Local Government (Access to Information) Act, Part 1, paragraphs 11, (due to sensitive nature of the issues being discussed).

2024/115 PERSONNEL MATTERS.
a. TO RECEIVE UPDATE ON DEPARTMENTAL STAFFING REVIEW FROM TOWN CLERK AND INSTRUCT ANY FURTHER ACTION.

The Clerk updated Members on the process she was following in conducting the departmental staffing review.

b. TO RECEIVE UPDATE RELATING TO INJURED EMPLOYEE.

Cllr. Kane updated Members on communication that had been received from our insurer’s solicitors.

Cllr. Cheeseman queried whether the Town Clerk should be present for the discussion and the Chairman stated that there was no reason that the Town Clerk should be excluded from the discussion.

Cllr. Cheeseman further requested a meeting to discuss some documentation that he had in his possession relating to the matter and the Chairman asked that he provide him with the documentation so that he could organise the required meeting.

2024/116 TO APPROVE THE DATE OF THE NEXT MEETING OF THE TOWN COUNCIL.

The date for the next Ordinary Meeting of the Town Council is set as the 16th of October 2024, in accordance with the approved meeting schedule.

THE MEETING CONCLUDED AT 20:50 HRS.

SIGNED: _____ CHAIRMAN

DATE: _____