

Shirebrook

Town Council

Minutes of the **Full Council** meeting of **Shirebrook Town Council**
held at **7:00pm** on **Wednesday** the **12th** of **June 2024**
at **Shirebrook Town Hall, 209 Station Road, Shirebrook, NG20 8AF.**

PRESENT

Cllr. P Chapman
Cllr. T Chapman
Cllr. S Cheeseman
Cllr. S Fritchley
Cllr. F Gobey

Cllr. J Lewis
Cllr. B Murray-Carr
Cllr. D Smith
Cllr. M Stockdale
Cllr. J Wilson

Mrs J Jeffery - TOWN CLERK & RFO

IN ATTENDANCE:

Members of the public (0)
Miss S Stevenson – MINUTE CLERK
PCSO Evan Mason

IN THE ABSENCE OF THE CHAIRMAN AND THE VICE CHAIRMAN
CLLR. FRITCHLEY WAS NOMINATED TO TAKE THE CHAIR

2024/069 TO RECEIVE APOLOGIES AND REASONS FOR ABSENCE.

Apologies had been received or were tendered on behalf of;

Cllr. S Brooks
Cllr. C Dale
Cllr. P Harford
Cllr. C Kane
Cllr. V Kirby
Cllr. N Smith

RESOLVED: That the apologies and reasons for absence be approved.

2024/070 TO RECEIVE DECLARATIONS OF INTERESTS.

2024/076a – TO REVIEW CASH BOOK ENTRIES SINCE PREVIOUS MEETING AND ADDRESS ANY QUERIES PRIOR TO AUTHORISING.

Cllr. S Fritchley

Councillors withdrew from the meeting at the appropriate points and returned after the relative conversations had concluded.

Where appropriate Councillors remained in the meeting but took no part in the relevant discussions.

2024/071 TO DISCUSS ANY POLICE MATTERS AND DECIDE ANY ISSUES FOR REPORT.

The crime statistics had been supplied with the agenda and are available at <https://www.police.uk/pu/your-area/derbyshire-constabulary/shirebrook/>

PCSO Evan Mason was present and provided an update on matters affecting the Town.

He reported that e-bikes and scooters were still a priority and that multiple tickets had been issued and that some other perpetrators have been identified

He asked what Councillors felt local officers should be focusing on and left his contact details for any matters raised out of the meeting.

Members raised further issues relating to the e-bikes/scooters as well as concerns surrounding HMO's, speeding and parking.

PCSO Mason stated that he would have more of an update available for the next meeting and that where possible the SNT do advertise everything they are doing on social media. He reminded everyone that reporting was important.

2024/072 TO PERMIT PUBLIC PARTICIPATION PERIOD.

A period of up to ten minutes to receive questions from members of the public on matters pertaining to the agenda in line with the Town Council's Standing Orders. Other matters not on the agenda should be submitted in writing and will be responded to directly or reviewed at a future meeting as appropriate.

There were no members of the Public present at the meeting.

2024/073 TO APPROVE THE MINUTES OF THE MEETING OF THE TOWN COUNCIL HAVING BEEN HELD ON THE 17TH OF APRIL 2024.

Cllr. Murray-Carr provided an update on the following;

- 1 – Road at the rear of central prospect
- 2 – Japanese Knotweed to the rear of Prospect Drive.
- 3 – Large fly tip in area of Portland Road

RESOLVED: That the minutes be approved as true record of the meeting.

2024/074 TO APPROVE THE MINUTES OF THE ANNUAL TOWN MEETING OF THE TOWN COUNCIL HAVING BEEN HELD ON THE 15TH OF MAY 2024.

RESOLVED: That the minutes be approved as true record of the meeting.

2024/075 TO APPROVE THE MINUTES OF THE ANNUAL MEETING OF THE TOWN COUNCIL HAVING BEEN HELD ON THE 15TH OF MAY 2024.

It was noted that Cllr. Fritchley was listed as both present and submitting apologies.

RESOLVED: That with the above amendment the minutes be approved as true record of the meeting.

2024/076 TO REVIEW AND APPROVE FINANCIAL INFORMATION.

a. TO REVIEW CASH BOOK ENTRIES SINCE PREVIOUS MEETING AND ADDRESS ANY QUERIES PRIOR TO AUTHORISING – 1ST OF APRIL 2024 TO 30TH OF APRIL 2024.

The Clerk responded to any general queries raised.

RESOLVED: That the reviewed information be authorised.

b. TO REVIEW AND AUTHORISE BANK RECONCILIATION/S FOR CASH BOOK PERIOD.

RESOLVED: That the reviewed bank reconciliation, showing a balance of £591,817.02 on the 30th of April 2024, be authorised.

c. TO CONSIDER AND DECIDE APPLICATIONS FOR FINANCIAL ASSISTANCE.

No applications for Financial Assistance had been received.

2024/077 TO CONSIDER RESPONSES AS NECESSARY TO LISTED CORRESPONDENCE.

a. CLLR. P CHAPMAN – INDECENT EXPOSURE ISSUE.

Cllr. Pauline Chapman had witnessed an episode of indecent exposure when a gentleman had been seen relieving himself and on reporting the matter to the police had been informed that no action could be taken. Following discussion it was agreed to look at potential bylaws

b. HOMES ENGLAND – LAND MATTERS.

The writer had asked if the Town Council would be interested in purchasing a pocket of land. The land included a significant highway that the Town Council had no experience or equipment for maintaining.

RESOLVED: That the writer be notified that the Town Council would not be interested in purchasing the land.

c. ANDREW HEATH – DCC – A-FRAME @ THICKLEY BANK.

Cllr. Murray-Carr requested that this matter be discussed at a later date as he was currently investigating alternatives.

d. ERIC JACKSON – PARK ROAD RECREATION GROUND ISSUE.

RESOLVED: That the matter be referred to the Leisure Committee.

e. DALE PASHLEY – PAINTING OF CEMETERY FENCE.

RESOLVED: That Cllr. Murry-Carr be nominated to inspect the fencing.

f. BDC – ENVIRONMENTAL HEALTH – CREMATORIUM.

RESOLVED: That the correspondence be noted.

g. EDUARD BAHRII – METAL DETECTING REQUEST.

RESOLVED: That the matter be referred to the Leisure Committee.

h. NIKKI BAILEY – LETTER TO COUNCIL.

i. TOWN CLERK’S RESPONSE.

RESOLVED: That the correspondence be noted.

i. KRIS MARINI – 24 HOUR CHARITY FOOTBALL MATCH.

RESOLVED: That the request is not supported at this time but the request be reviewed should a Shirebrook charity be nominated.

j. KATH OAKLEY – CEMETERY ISSUE.

RESOLVED: That a report be obtained from the Cemetery Sexton.

k. KNUS – SERVICES INFORMATION AND REQUEST FOR SUPPORT.

RESOLVED: That further information be gathered.

2024/078 TO CONSIDER PLANNING APPLICATIONS AND REVIEW PLANNING DECISIONS.

CLLR KANE DECLARED AN INTEREST FOR THIS AGENDA ITEM AND LEFT THE MEETING.

Cllr. P Harford temporarily took the chair.

General discussion ensued in relation to lack of improvement to infrastructure following larger house building projects.

It should be noted that whilst the Town Council are invited to comment on applications, they have no power over which applications are approved or refused.

It should also be noted that due to timescales between meetings, applications may appear in both the application and decision lists. Comments can still be notified to the District Council in these cases.

<u>APPLICATIONS</u>	<u>NOTES/COMMENTS</u>
Application No: 23/00557/FUL Proposal: Change of use from mixed use barber shop(class E) and 3 bedroom flat to 5 bed HMO. Erection of 2m & 1.2m height brick wall to rear Location: 10 Main Street Shirebrook Mansfield NG20 8AW Applicant: Mr Lile Zheng	<i>A number of objections were raised in relation to this planning application in terms of design, safety and the social impact of the number of HMO’s being established in the Town</i>

<p>Application No: 23/00594/FUL Proposal: Erection of 3 detached bungalows Location: Land Opposite 63 Prospect Drive Shirebrook Applicant: Mr V A Briggs OS Map Ref: 452294 367123</p>	<p><i>No objections to this application were raised by Elected Members</i></p>
<p>Application No: 23/00640/VAR Proposal: Application to vary condition 2 (approved plans) of application 22/00323/FUL to make amendments to the scheme - amendments inc. changes to roof lights and doors (inc. omitting some openings); increased floor areas to accommodate toilets, new openings and lights; increased hall and plant room floor area; and revisions to landscaping and drainage scheme Location: Shirebrook Cemetery Common Lane Shirebrook Applicant: Mrs Natalie Etches</p>	<p><i>No objections to this application were raised by Elected Members</i></p>
<p>Application No: 23/00644/FUL Proposal: Conversion of public house to general convenience store with additional storage and conversion of 1st and 2nd floors to provide 2 self contained flats and 10 bedroom HMO Location: The New Victoria Inn Acreage Lane Shirebrook Mansfield Applicant: Mrs R Padma OS Map Ref: 452472 366948</p>	<p><i>A number of objections were raised in relation to this planning application in terms of design, safety and the social impact of the number of HMO's being established in the Town</i></p>
<p>Application No: 24/00208/FUL Decision Level: Delegated Proposal: First floor rear extension to create living accommodation and change of use of first and second floor from storage to residential Location: 100 Market Street Shirebrook Mansfield NG20 8AD Applicant: Mr Robert Ashmore</p>	<p><i>No objections to this application were raised by Elected Members</i></p>
<p>Application No: 24/00226/LDOCC Decision Level: Delegated Proposal: Alterations to shop front to include raising front shop window, new doors, new shutter and signage (20/00313/OTHER) Location: 16 King Edward Street Shirebrook Mansfield NG20 8AU Applicant: Nicola Crew</p>	<p><i>No objections to this application were raised by Elected Members</i></p>

<u>DECISIONS</u>	<u>ACTION TAKEN</u>
<p>Application No: 23/00192/FUL Proposal: Extensions and alterations to building and conversion of first floor to 4 flats Location: 2 - 4 King Edward Street Shirebrook Mansfield NG20 8AU Applicant: Mr Bogdan Bortea</p>	<p>Granted Conditionally</p>
<p>Application No: 24/00064/FUL Proposal: Erection of front porch, removal of chimney stack, brick up 2 side windows and part of second storey window and insulation finished with render to front, rear and side Location: 28 Hazel Crescent Shirebrook Mansfield NG20 8NE Applicant: Mr Grzegorz DROZDZ</p>	<p>Granted Conditionally</p>
<p>Application No: 24/00068/FUL Proposal: Replacement front extension Location: 9 The Nook Shirebrook Mansfield NG20 8ED Applicant: Mrs Julie Lyons</p>	<p>Granted Conditionally</p>

Application No: 24/00070/OUT Proposal: Outline planning permission for single storey dwelling to include access and some matters reserved Location: Langhea Long Lane Shirebrook Mansfield Applicant: Mrs J Wilson	Granted Conditionally
Application No: 24/00085/FUL Proposal: Formation of Car Park including provision of 2.1m high paladin fencing and associated lighting and CCTV Location: Car Park Weighbridge Road Shirebrook Applicant: Mr Martyn Joyce	Granted Conditionally

Applications/decisions and all their supporting documentation can be viewed at <https://publicaccess.bolsover.gov.uk/online-applications/>

2024/079 TO RECEIVE INFORMATION FROM THE TOWN CLERK.

a. CCTV SYSTEM.

The Town Clerk confirmed again that the Town Council CCTV was functioning although there may be a need to move one of the cameras.

She went on to ask Councillors to nominate areas for the benches that had been provided by the funding that Cllr. C Dale had been able to achieve for the Coronation.

2024/080 TO RECEIVE CHAIRMAN’S COMMUNICATIONS.

a. UPDATES FROM PREVIOUS MEETING/S.

i. TO CONSIDER PREVIOUSLY REFERRED MATTERS.

OPERATIONS COMMITTEE MEETING – 13TH OF MARCH 2024.

TO REVIEW MATTERS REFERRED AND DECIDE ANY ACTION;

- 1. GENERAL STATE OF SHIREBROOK AS A WHOLE IN RELATION TO LITTER, RUBBISH AND FLY TIPPING, TO DISCUSS POTENTIAL ACTION INCLUDING THE FEASIBILITY OF CONDUCTING A COMMUNITY LITTER PICK.**
- 2. JAPANESE KNOTWEED IN THE MODEL VILLAGE AREA.**
- 3. LARGE FLY TIP ON PRIVATELY LEASED LAND.**
- 4. POTHoles IN SHIREBROOK GENERALLY.**
- 5. CCTV PROVISION IN THE POLICE STATION.**

All raised previously in the meeting.

He went on to report an update on the Market Square development project.

It was noted that Christopher McKinney should be thanked for his efforts.

2024/081 CONFIDENTIAL ITEMS/S – EXCLUSION OF THE PRESS & PUBLIC

Exclusion of public

Due to the confidential nature of the business to be transacted it is advisable, in the public interest, that the public and press be instructed to withdraw from the meeting.

RESOLVED: That in view of the confidential nature of the items to be discussed, Members passed the formal resolution to exclude the press and public from the meeting, pursuant to the Public Bodies (Admissions to Meetings) Act 1960 & the Local Government (Access to Information) Act, Part 1, paragraphs 11, (due to sensitive nature of the issues being discussed).

2024/082 PERSONNEL MATTERS.

a. TO RECEIVE UPDATES ON PERSONNEL MATTER AND DECIDE ACTION.

i. RELATING TO INJURED EMPLOYEE.

It was noted that the Chairman was still waiting for further information but in the meantime Cllr. Fritchley had prepared a letter for each Councillor on the subject.

The Clerk asked that it be noted that she would be requesting support from her Union representative if she was asked to attend any further meetings where she was being attacked on the matter.

2024/083 TO APPROVE THE DATE OF THE NEXT MEETING OF THE TOWN COUNCIL.

The date for the next Ordinary Meeting of the Town Council is scheduled to take place on the 14th of August 2024, in accordance with the approved meeting schedule.

THE MEETING CONCLUDED AT 21:10 HRS.

SIGNED: _____ **CHAIRMAN**

DATE: _____