

Shirebrook

Town Council

11th of April 2024

FAO: Elected Members

CLLR. S. BROOKS
CLLR. P. CHAPMAN
CLLR. T. CHAPMAN
CLLR. S. CHEESEMAN
CLLR. C. DALE
CLLR. S. FRITCHLEY
CLLR. F. GOBEY
CLLR. P. HARFORD

CLLR. C. KANE
CLLR. V. KIRBY
CLLR. J. LEWIS
CLLR. B. MURRAY-CARR
CLLR. D. SMITH
CLLR. N. SMITH
CLLR. M. STOCKDALE
CLLR. J. WILSON

RE: A Meeting of Shirebrook Town Council

You are hereby summoned to attend a meeting of Shirebrook Town Council, to be held on **Wednesday the 17th of April 2024 at 6:00pm** at **Shirebrook Town Hall, 209 Station Road, Shirebrook, Derbyshire, NG20 8AF**, for the purpose of transacting the following business.

Yours Faithfully



Mrs. Jennifer Jeffery
Town Clerk & RFO

Excerpt from the Standing Orders of Shirebrook Town Council

3. MEETINGS GENERALLY

- e.** Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda only with the express permission of the Chairman.
- f.** The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed 10 minutes unless directed by the chairman of the meeting.
- g.** Subject to standing order 3(f), a member of the public shall not speak for more than 5 minutes.
- h.** In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.
- i.** A person shall raise his hand when requesting to speak and stand when speaking (except when a person has a disability or is likely to suffer discomfort). The chairman of the meeting may at any time permit a person to be seated when speaking.
- j.** A person who speaks at a meeting shall direct his comments to the chairman of the meeting.
- k.** Only one person is permitted to speak at a time. If more than one person wants to speak, the chairman of the meeting shall direct the order of speaking.

ADDRESS: Shirebrook Town Hall, 209 Station Road, Shirebrook, Derbyshire, NG20 8AF

TELEPHONE: 01623 742475 **FACSIMILE:** 01623 742544

E-MAIL: enquiries@shirebrooktowncouncil.gov.uk

AGENDA

- 2024/027** TO RECEIVE APOLOGIES AND REASONS FOR ABSENCE.
- 2024/028** TO RECEIVE DECLARATIONS OF INTERESTS.
- 2024/029** TO RECEIVE CODE OF CONDUCT TRAINING FROM THE BDC MONITORING OFFICER.
TRAINING DURATION WILL BE APPROXIMATELY 60 MINUTES
- 2024/030** TO DISCUSS ANY POLICE MATTERS AND DECIDE ANY ISSUES FOR REPORT.
CRIME FIGURES ARE ATTACHED FOR INFORMATION - (PAGE/S 1-5).
- 2024/031** TO PERMIT PUBLIC PARTICIPATION PERIOD.
A period of up to ten minutes to receive questions from members of the public on matters pertaining to the agenda in line with the Town Council's Standing Orders. Other matters not on the agenda should be submitted in writing and will be responded to directly or reviewed at a future meeting as appropriate.
- 2024/032** TO APPROVE THE MINUTES OF THE MEETING OF THE TOWN COUNCIL HAVING BEEN HELD ON THE 14TH OF FEBRUARY 2024 - (PAGE/S 6-12).
- 2024/033** TO APPROVE THE MINUTES OF THE MEETING OF THE TOWN COUNCIL HAVING BEEN HELD ON THE 4TH OF MARCH 2024 - (PAGE/S 13-14).
- 2024/034** TO REVIEW THE MINUTES OF COMMITTEE MEETINGS AND NOTE THE DECISIONS THERETO;
- a. LEISURE COMMITTEE MEETING HELD ON THE 28TH OF FEBRUARY 2024 - (PAGE/S 15-17).
 - b. OPERATIONS COMMITTEE MEETING HELD ON THE 13TH OF MARCH 2024 - (PAGE/S 18-21).
 - i. TO REVIEW MATTERS REFERRED AND DECIDE ANY ACTION;
 1. GENERAL STATE OF SHIREBROOK AS A WHOLE IN RELATION TO LITTER, RUBBISH AND FLY TIPPING, TO DISCUSS POTENTIAL ACTION INCLUDING THE FEASIBILITY OF CONDUCTING A COMMUNITY LITTER PICK.
 2. JAPANESE KNOTWEED IN THE MODEL VILLAGE AREA.
 3. LARGE FLY TIP ON PRIVATELY LEASED LAND.
 4. POTHOLES IN SHIREBROOK GENERALLY.
 5. CCTV PROVISION IN THE POLICE STATION.
- 2024/035** TO RECEIVE UPDATE ON MARKET SQUARE DEVELOPMENT PROJECT FROM CHRIS MCKINNEY.
- 2024/036** TO RECEIVE PRESENTATION REGARDING HYDROTHERAPY POOLS AND TO DISCUSS AND DECIDE POTENTIAL WET SIDE OFFERING AT SHIREBROOK LEISURE CENTRE.
- 2024/037** TO REVIEW AND APPROVE FINANCIAL INFORMATION
- a. TO REVIEW CASH BOOK ENTRIES SINCE PREVIOUS MEETING AND ADDRESS ANY QUERIES PRIOR TO AUTHORISING – 1ST OF FEBRUARY 2024 TO 31ST OF MARCH 2024 - (PAGE/S 22-29).
 - b. TO REVIEW AND AUTHORISE BANK RECONCILIATION/S FOR CASH BOOK PERIOD - (PAGE/S 30-31).
 - c. TO CONSIDER AND DECIDE APPLICATIONS FOR FINANCIAL ASSISTANCE.
 - i. SHIREBROOK JUDO CLUB - (PAGE/S 32-35).

- 2024/038** TO CONSIDER RESPONSES AS NECESSARY TO LISTED CORRESPONDENCE.
(NONE RECEIVED TO DATE)
- 2024/039** TO CONSIDER PLANNING APPLICATIONS AND REVIEW PLANNING DECISIONS - (PAGE/S 36-37).
- 2024/040** TO RECEIVE CHAIRMAN'S COMMUNICATIONS.
a. UPDATES FROM PREVIOUS MEETINGS.
- 2024/041** CONFIDENTIAL ITEM/S - **Exclusion of the Press & Public.**
To resolve that in view of the confidential nature of the items to be discussed, a formal resolution be passed to exclude the press and public from the meeting, pursuant to the Public Bodies (Admissions to Meetings) Act 1960 & the Local Government (Access to Information) Act, Part 1, paragraphs 11.
- 2024/042** COMMERCIAL MATTERS.
a. TO RECEIVE UPDATE ON COMMERCIAL LEASE MATTER AND APPROVE ACTION.
- 2024/043** PERSONNEL MATTERS.
a. TO RECEIVE UPDATES ON PERSONNEL MATTER AND DECIDE ACTION.
i. RELATING TO RETIRED EMPLOYEE.
ii. RELATING TO INJURED EMPLOYEE.
- 2024/044** TO APPROVE THE DATE OF THE NEXT MEETING OF THE TOWN COUNCIL.
The date for the next Ordinary Meeting of the Town Council will be set at the Annual Meeting, which is scheduled to take place on the 15th of May 2024, in accordance with the approved meeting schedule.

SCHEDULED MEETINGS;

ANNUAL TOWN MEETING – 15TH OF MAY 2024 – 6:00PM.

ANNUAL MEETING – 15TH OF MAY 2024 – 6:30PM.