

# Shirebrook

## Town Council

Minutes of the **Full Council** meeting of **Shirebrook Town Council**  
held at **7:00pm** on **Wednesday** the **14<sup>th</sup>** of **February 2024**  
at **Shirebrook Town Hall, 209 Station Road, Shirebrook, NG20 8AF.**

**PRESENT**

Cllr. P Chapman	Cllr. J Lewis
Cllr. T Chapman	Cllr. B Murray-Carr
Cllr. S Cheeseman	Cllr. D Smith
Cllr. C Dale	Cllr. M Stockdale
Cllr. F Gobey	Cllr. J Wilson
Cllr. C Kane - CHAIRMAN	

Mrs J Jeffery - TOWN CLERK & RFO

**IN ATTENDANCE:**

Members of the public (1)  
Miss S Stevenson – MINUTE CLERK  
PC 14717 Jake Stone

**2024/008 TO RECEIVE APOLOGIES AND REASONS FOR ABSENCE.**

Apologies had been received or were tendered on behalf of;

Cllr. S Fritchley  
Cllr. P Harford  
Cllr. V Kirby  
Cllr. N Smith

**RESOLVED: That the apologies be received and that the reasons for absence be noted.**

**2024/009 TO RECEIVE DECLARATIONS OF INTERESTS.**

**2024/013a – TO REVIEW CASH BOOK ENTRIES SINCE PREVIOUS MEETING AND ADDRESS ANY QUERIES PRIOR TO AUTHORISING.**

Cllr. S Fritchley

**2024/015 – TO CONSIDER PLANNING APPLICATIONS AND REVIEW PLANNING DECISIONS.**

Cllr. C Kane

Councillors withdrew from the meeting at the appropriate points and returned after the relative conversations had concluded.

Where appropriate Councillors remained in the meeting but took no part in the relevant discussions.

**2024/010 TO DISCUSS ANY POLICE MATTERS AND DECIDE ANY ISSUES FOR REPORT.**

The crime statistics had been supplied with the agenda and are available at <https://www.police.uk/your-area/derbyshire-constabulary/shirebrook/>

PC Jake Stone updated the meeting on several matters including;

Sgt. Mark Church had now retired and a new sergeant, Sgt Mark Smith was now in place.

Issues relating to motorised bikes and scooters were still being dealt with.

Vehicle PSPO was now in place and dealt with numerous issues relating to vehicles including noise and anti-social driving and parking. £10,000 in fines had already been issued across the Bolsover District.

The Immediate Justice program was now operational. It was similar to Community Service and allowed specifically requested works to be carried out in the community.

Work was being conducted to deal with ongoing issues at HMO sites.

Thefts from local shops had become prevalent in the area and were being addressed.

Parking issues around schools.

Youth provision in the Town and a request from local children for a dirt track.

The Town Clerk confirmed again that the CCTV system was operational, and a number of recordings had been provided to the Police.

**2024/011 TO PERMIT PUBLIC PARTICIPATION PERIOD.**

A PERIOD OF UP TO TEN MINUTES TO RECEIVE QUESTIONS FROM MEMBERS OF THE PUBLIC ON MATTERS PERTAINING TO THE AGENDA IN LINE WITH THE TOWN COUNCIL'S STANDING ORDERS. OTHER MATTERS NOT ON THE AGENDA SHOULD BE SUBMITTED IN WRITING AND WILL BE RESPONDED TO DIRECTLY OR REVIEWED AT A FUTURE MEETING AS APPROPRIATE.

Cllr. Mick Yates was present at the meeting to raise concerns relating to planning application No: 23/00644/FUL, which was a proposal to convert The New Victoria Inn, at Acreage Lane, Shirebrook into a general convenience store with additional storage and conversion of 1st and 2nd floors to provide 2 self-contained flats and 10-bedroom HMO.

**CLLR KANE DECLARED AN INTEREST FOR THIS AGENDA ITEM AND LEFT THE MEETING**

Cllr. Dale temporarily took the chair.

Cllr. Yates was representing Cllr. Jayne Yates and the Model Village Residents Association and was there to pass on concerns that had been registered with him in relation to the saturation of Houses of Multiple Occupation already in the Town and in particular in the Model Village area.

Councillors generally agreed with the concerns and discussed the potential issues at length.

**CLLR KANE RE-JOINED THE MEETING AND TOOK THE CHAIR.**

**2024/012 TO APPROVE THE MINUTES OF THE ANNUAL PRECEPT MEETING OF THE TOWN COUNCIL HAVING BEEN HELD ON THE 24<sup>TH</sup> OF JANUARY 2024.**

**RESOLVED: That the minutes be approved as true record of the meeting.**

**2024/013 TO REVIEW AND APPROVE FINANCIAL INFORMATION.**

**a. TO REVIEW CASH BOOK ENTRIES SINCE PREVIOUS MEETING AND ADDRESS ANY QUERIES PRIOR TO AUTHORISING – 1<sup>ST</sup> DECEMBER 2023 TO 31<sup>ST</sup> JANUARY 2024.**

**RESOLVED: That the reviewed information be authorised.**

**b. TO REVIEW AND AUTHORISE BANK RECONCILIATION/S FOR CASH BOOK PERIOD.**

**RESOLVED: That the reviewed bank reconciliation, showing a balance of £364,598.24 on the 31<sup>ST</sup> of January 2024, be authorised.**

**2024/014 TO CONSIDER RESPONSES AS NECESSARY TO LISTED CORRESPONDENCE.**

**a. GEORGIA DUNHAM - REMEDI – REPARATION ACTIVITIES.**

The Clerk informed members that this item of correspondence referred to the same Immediate Justice program that the attending Police Officer had raised earlier in the meeting.

Following discussion, it was agreed that further information would be required in relation to the management and supervision of the workers on the project.

**RESOLVED: Write to Remedi to request further information.**

**b. SIMON SANSOME - SNOWBALL COMMUNITY - DISABILITY APP.**

The Clerk confirmed that this was an information sharing app to enable those with access needs to know which local buildings were accessible.

**NOTED.**

**c. CAROLE CROMPTON – BOLSOVER FESTIVAL OF BRASS.**

The organiser of the event had decided that the Festival of Brass would not be continuing due to cost rises and financial viability.

**RESOLVED: That a letter of acknowledgement and thanks be sent to the organiser.**

**d. JAMES POWELL – DERBYSHIRE CC – NEW TRAFFIC SIGNALLING.**

Information had been provided regarding the proposed new signalling at the junction of Common Lane and Main Street in relation to the Crematorium development.

**NOTED.**

**2024/015 TO CONSIDER PLANNING APPLICATIONS AND REVIEW PLANNING DECISIONS.**

**CLLR KANE DECLARED AN INTEREST FOR THIS AGENDA ITEM AND LEFT THE MEETING**

Cllr. Dale temporarily took the chair.

It should be noted that whilst the Town Council are invited to comment on applications, they have no power over which applications are approved or refused.

It should also be noted that due to timescales between meetings, applications may appear in both the application and decision lists. Comments can still be notified to the District Council in these cases.

<b><u>APPLICATIONS</u></b>	<b><u>NOTES/COMMENTS</u></b>
Application No: 23/00640/VAR Proposal: Application to vary condition 2 (approved plans) of application 22/00323/FUL to make amendments to the scheme - amendments inc. changes to roof lights and doors (inc. omitting some openings); increased floor areas to accommodate toilets, new openings and lights; increased hall and plant room floor area; and revisions to landscaping and drainage scheme. Location: Shirebrook Cemetery Common Lane Shirebrook Applicant: Mrs Natalie Etches	<p style="text-align: center;"><i>No objections to this application were raised by Elected Members</i></p>

<p>Application No: 23/00649/FUL                  Proposal: Single storey rear extension                  Location: 5 Stubbins Wood Shirebrook Mansfield NG20 9AZ                  Applicant: Mr &amp; Mrs Eames</p>	<p>Decision Level: Delegated</p>	<p><i>No objections to this application were raised by Elected Members</i></p>
<p>Application No: 23/00644/FUL                  Proposal: Conversion of public house to general convenience store with additional storage and conversion of 1st and 2nd floors to provide 2 self contained flats and 10 bedroom HMO                  Location: The New Victoria Inn Acreage Lane Shirebrook Mansfield                  Applicant: Mrs R Padda</p>	<p>Decision Level: Delegated</p>	<p><i>In line with earlier discussions the Town Council would submit objections relating to the saturation of HMO's in the area, the impact on highways, increased rubbish and the Police Officer's comments in relation to the impact on local community.</i></p>
<p>Application No: 24/00010/FUL                  Proposal: Conversion of a pitched to flat roof to the rear of the attached garage. Installation of grey weatherboard cladding (Retrospective)                  Location: 18 Newbarn Close Shirebrook Mansfield NG20 8AT                  Applicant: Mr Jon Hawley</p>	<p>Decision Level: Delegated</p>	<p><i>No objections to this application were raised by Elected Members</i></p>
<p>TOWN AND COUNTRY PLANNING ACT 1990                  Consultation on application for Works to Tree(s) in a Conservation Area                  Proposal: 2 The Clusters Wood Lane Pleasley Vale Mansfield                  Applicant: Mrs Carol Gauntlet                  O.S.Ref: 452135 366244</p>	<p>Decision Level: Delegated</p>	<p><i>No objections to this application were raised by Elected Members</i></p>
<p>Application No: 23/00369/VAR                  Proposal: Variation of Condition 2 - (Approved drawings) of Planning Permission 21/00284/FUL - Creation of new vehicular access to Units 7-15.                  Location: Land East Of 7A And 7B Portland Drive Shirebrook                  Applicant: Mr Jonathan Broughton</p>		<p><i>No objections to this application were raised by Elected Members</i></p>

<b><u>DECISIONS</u></b>	<b><u>ACTION TAKEN</u></b>
<p>Application No: 23/00369/VAR                  Proposal: Variation of Condition 2 - (Approved drawings) of Planning Permission 21/00284/FUL - Creation of new vehicular access to Units 7-15.                  Location: Land East Of 7A And 7B Portland Drive Shirebrook                  Applicant: Mr Jonathan Broughton</p>	<p><b><i>Conditionally</i></b></p>
<p>Application No: 23/00398/FUL                  Proposal: Convert old police Station to retail shop on ground floor and 2 no. flats on first floor                  Location: Police Station Central Drive Shirebrook Mansfield                  Applicant: MR Harbham Odedra</p>	<p><b><i>Conditionally</i></b></p>
<p>Application No: 23/00469/FUL                  Proposal: Widening of access track, removal of 20 metres of hedgerow, limestone surface created, erection of fencing along the new boundary line and replanting of new hedge.                  Location: Land At The Junction With Common Lane And Roseland Lane Shirebrook                  Applicant: Mr Ben Garstang</p>	<p><b><i>Conditionally</i></b></p>

Applications/decisions and all their supporting documentation can be viewed at <https://publicaccess.bolsover.gov.uk/online-applications/>

**a. TO RECEIVE INFORMATION RELATING TO PLANNING APPLICATION 23/00644/FUL.**

Further discussion ensued regarding the application relating to the impact on litter levels etc and it was noted that there are 15 registered HMOs in the District of Bolsover and all of those are in Shirebrook or Langwith.

Applications/decisions and all their supporting documentation can be viewed at <https://publicaccess.bolsover.gov.uk/online-applications/>

**CLLR KANE RE-JOINED THE MEETING AND TOOK THE CHAIR.**

**2024/016 TO RECEIVE INFORMATION FROM THE TOWN CLERK.**

The Town Clerk informed the meeting that the acting Operational Supervisor had a number of annual maintenance works planned, including the clearance of the area at the top end of the Warren Terrace site.

**NOTED.**

**2024/017 TO RECEIVE CHAIRMAN’S COMMUNICATIONS.**

**a. UPDATES FROM PREVIOUS MEETINGS.**

The Chairman would provide updates during the confidential section of the meeting.

**2024/018 CONFIDENTIAL ITEMS/S – EXCLUSION OF THE PRESS & PUBLIC**

**Exclusion of public**

Due to the confidential nature of the business to be transacted it is advisable, in the public interest, that the public and press be instructed to withdraw from the meeting.

**RESOLVED: That in view of the confidential nature of the items to be discussed, Members passed the formal resolution to exclude the press and public from the meeting, pursuant to the Public Bodies (Admissions to Meetings) Act 1960 & the Local Government (Access to Information) Act, Part 1, paragraphs 11, (due to sensitive nature of the issues being discussed).**

**2024/019 COMMERCIAL MATTERS.**

**a. TO RECEIVE UPDATES ON COMMERCIAL MATTERS.**

The Chairman updated Elected Members with the Council's position in relation to the commercial lease that was currently being negotiated.

**RESOLVED: That the update be noted.**

**2024/020 PERSONNEL MATTERS.**

**a. TO RECEIVE UPDATES ON PERSONNEL MATTERS.**

There was nothing to report under this agenda item.

**2024/021 TO APPROVE THE DATE OF THE NEXT MEETING OF THE TOWN COUNCIL.**

The date for the next meeting was set as the 17<sup>th</sup> of April 2024, in accordance with the approved meeting schedule.

**THE MEETING CONCLUDED AT 20:18 HRS.**

**SIGNED:** \_\_\_\_\_ CHAIRMAN

**DATE:** \_\_\_\_\_