

Shirebrook

Town Council

25th of June 2024

FAO: Elected Members

CLLR. S. BROOKS
CLLR. P. CHAPMAN
CLLR. T. CHAPMAN
CLLR. S. CHEESEMAN
CLLR. C. DALE
CLLR. S. FRITCHLEY
CLLR. F. GOBEY
CLLR. P. HARFORD

CLLR. C. KANE
CLLR. V. KIRBY
CLLR. J. LEWIS
CLLR. B. MURRAY-CARR
CLLR. D. SMITH
CLLR. N. SMITH
CLLR. M. STOCKDALE
CLLR. J. WILSON

RE: A Meeting of Shirebrook Town Council

You are hereby summoned to attend a meeting of Shirebrook Town Council, to be held on **Monday** the **1st of July 2024** at **7:00pm** at **Shirebrook Town Hall, 209 Station Road, Shirebrook, Derbyshire, NG20 8AF**, for the purpose of transacting the following business.

Yours Faithfully



Mrs. Jennifer Jeffery
Town Clerk & RFO

Excerpt from the Standing Orders of Shirebrook Town Council

3. MEETINGS GENERALLY

- e.** Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda only with the express permission of the Chairman.
- f.** The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed 10 minutes unless directed by the chairman of the meeting.
- g.** Subject to standing order 3(f), a member of the public shall not speak for more than 5 minutes.
- h.** In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.
- i.** A person shall raise his hand when requesting to speak and stand when speaking (except when a person has a disability or is likely to suffer discomfort). The chairman of the meeting may at any time permit a person to be seated when speaking.
- j.** A person who speaks at a meeting shall direct his comments to the chairman of the meeting.
- k.** Only one person is permitted to speak at a time. If more than one person wants to speak, the chairman of the meeting shall direct the order of speaking.

ADDRESS: Shirebrook Town Hall, 209 Station Road, Shirebrook, Derbyshire, NG20 8AF

TELEPHONE: 01623 742475 **FACSIMILE:** 01623 742544

E-MAIL: enquiries@shirebrooktowncouncil.gov.uk

AGENDA

2024/090 TO RECEIVE APOLOGIES AND REASONS FOR ABSENCE.

2024/091 TO RECEIVE DECLARATIONS OF INTERESTS.

2024/092 CONFIDENTIAL ITEM/S - **Exclusion of the Press & Public.**

To resolve that in view of the confidential nature of the items to be discussed, a formal resolution be passed to exclude the press and public from the meeting, pursuant to the Public Bodies (Admissions to Meetings) Act 1960 & the Local Government (Access to Information) Act, Part 1, paragraphs 11.

2024/093 PERSONNEL MATTERS.

a. TO RECEIVE UPDATES ON PERSONNEL MATTER AND DECIDE ACTION.

i. RELATING TO INJURED EMPLOYEE.

2024/094 TO APPROVE THE DATE OF THE NEXT MEETING OF THE TOWN COUNCIL.

The date for the next Ordinary Meeting of the Town Council is set as the 14th of August 2024, in accordance with the approved meeting schedule.

SCHEDULED MEETINGS;

OPERATIONS COMMITTEE MEETING – 10TH OF JULY 2024.

ORDINARY MEETING – 14TH OF AUGUST 2024.

LEISURE COMMITTEE MEETING – 4TH OF SEPTEMBER 2024.